

Concessions Directions

Materials Needed:

- Cash from Box Office
- Apron
- Program

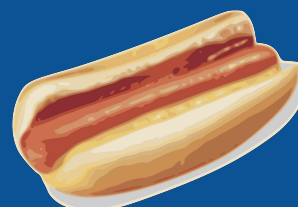
Before the Show	• Get money from box office. • Check both bathrooms for toilet paper, paper towels, soap, general cleanliness. • Cook hot dogs (see backside for roller instructions) • Set out condiments cart. • Make sure all displays are filled with merchandise, and fridges stocked • Check program to see when in Act I you will need to leave. • Speak to merchandise volunteers to remind them about helping with the lobby.
During Intermission	• LEAVE ALL MONEY IN CONCESSIONS WHEN WATCHING SHOW • Set out cold cans and bottles of water on each side, cups are available if requested. • Check bathrooms and lobby garbages if a busy show.
End of Show	• Put away all food-<u>DO NOT SAVE COOKED HOT DOGS</u>-send backstage. Opened and uncooked dogs can go in tupperware/ziplock bag for next evening's show. • Turn all money in to concession evening lead • Restock pop and water to fridges • Wipe down/sweep concessions-be thorough!!! • Sweep floors check and empty garbage cans in lobby (if necessary or last show of week) • Check/restock/wipe down/sweep bathrooms-fill soaps • Wash all dishes, wipe down rollers, grill pan • At the end of your shift, if you notice we are low on any items or supplies please make the Concessions Lead aware.

People to Contact
for Help:

Concessions Lead or Volunteer Coordinator



Thank You For Volunteering!



How to Work Rolanda

...so Rolanda works for you! A Hot Dog Roller Cheat Sheet.



- *Everyone will find their own method for this, but make sure to keep an eye on these while cooking*
- Turn the red button on to turn the rollers on. The dials control the temperature and are marked-do not go higher than 2-ish
- Set dials to high before putting hot dogs on, turn back down once hot dogs start to plump/blister
- Notice when the green light is on to determine between cooking and warming
- Keep them rolling during show, once cooked moved cooked to front on a warm temperature and cook new on the back as needed
- If you leave concessions, leave rolling and on low/warming temperature
- To clean, wipe down rollers as they rotate with heat off, and take pan out and wash in sink. Wipe rollers with sponge or cloth. Never use metal on rollers!
- Unplug machine after everything is wiped down.
- No need to use crock pot or George Foreman grill-they are only there as backups.

Misc Information:

- The key for hand towels is located in the dispenser in concessions. There is also a back up on the fridge
- Try to run two lines per window
- Remind patrons that they cannot take anything but water in the house with them
- Cash-post shift all 20's in an envelope to deposit-labeled 'concessions' and whatever the amount is. Date envelope. Rest of cash to cash box-1's=\$25, 5's=\$100, and 10's=\$100 bundles. If you don't know where to deposit, ask box office or a board member